



**CITY OF EDGEWOOD  
COUNCIL STUDY SESSION SUMMARY**

Tues., November 17, 2015 – 7:00 PM ♦ City Hall – 2224 104<sup>th</sup> Avenue East ♦ Edgewood, WA

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**1.  CALL TO ORDER**

Mayor Eiding called the meeting to order at 7:00pm and Councilmember Cope led attendees in the Pledge of Allegiance.

**ROLL CALL**

**Present:** Mayor Daryl Eiding (Not voting), Deputy Mayor Steve Cope, Councilmember Paul Crowley, Councilmember Luke Meyers, Councilmember Tyron Christopherson, Rosanne Tomy.

**Excused:** Councilmember Donna O'Ravez, Councilmember Stephanie Shook.

**Staff Present:** Assistant City Administrator Eric Phillips, Assistant City Administrator of Administrative Services, Dave Gray, Acting City Clerk Jane Montgomery, Police Chief Ed Knutson.

**2. COUNCIL BUSINESS**

**A. Project Updates/Discussion:**

- Jovita Slope Stabilization Project-Phase 2 Scope of Work with G&O, Updates & Schedule.
- 36<sup>th</sup> & Meridian Park-Berger Partnership, Contract, Scope of work, initial Task Order.
- On-call services- RFQ recommendations.
- Development activity update.

Assistant City Administrator Phillips briefed the Council on the Jovita Slope Stabilization Project:

- Project Updates- A sheet was handed out which covered all the current projects;
- Jovita Slope Stabilization Project- History, Schedule, WSDOT meeting;
- Process steps to be completed; and Future Council Actions Required:
  - Contract amendment with G & O to prepare bid documents (11/15)
  - Contract amendment with G & O for Construction Management (3/16)
  - Council approval for award of Bid and Construction Contract with Contractor (5/16)
- Cost Estimates;
- Soil Catchment Wall Locations.

Discussion followed between Council and Staff in regards to the specifics of the Jovita Slope Stabilization Project. A contract amendment with Gray & Osborne will be on the consent agenda next week. Assistant Administrator Phillips then briefed the Council on the 36<sup>th</sup> & Meridian Park-Berger Partnership, Contract, Scope of work, Initial Task Order.

He provided Council with a hand out which covered the following:

- Anticipated Project Schedule;
- Berger Partnership Proposal;
- Scope of Work;
- Possibility of moving the Windmill to the Park location.

Assistant City Administrator Phillips briefed the Council on the On-call services- RFQ recommendations. This will be on the November 24<sup>th</sup> agenda for Council consideration.

The Roster Recommendation was for the following firms:

- Transpo Group-Transportation, TIA, Traffic, Civil

- SCJ Alliance- SW & Transportation Civil
- Kennedy Jenks
- DKS
- Gray & Osborne
- Landau Associates
- Robinson Noble
- BHC
- Bureau Veritas
- Sewall Wetland Consultants

Discussion followed between Staff and Council.

Deputy Mayor Cope was excused from the meeting at 7:40pm.

Assistant Administrator Phillips handed out a sheet which provided a development activity update.

Discussion followed between Staff and Council in regard to the projects.

**B. Discussion- Interlocal Agreement, City of Fife, IT Services.**

Mayor Eidinge briefed the Council on the Interlocal Agreement with the City of Fife. This is a housekeeping item and is the third addendum to the original contract. It will be on the consent agenda at next week's meeting.

**C. Discussion- Overview of 2015 Budget Amendments & Year-end Close Out Process.**

Assistant City Administrator Gray briefed the Council on this agenda item.

The Annual Budget Amendment process was displayed on a white board and was explained to the Council. Assistant City Administrator Gray briefed on the history of the previous budget amendments for 2015. He discussed action triggers in his budget model, the reserve fund, revenue adjustments, long term strategic planning; ending fund balances.

**3. MAYOR'S COMMENTS.**

**Mayor Eidinge discussed the following:**

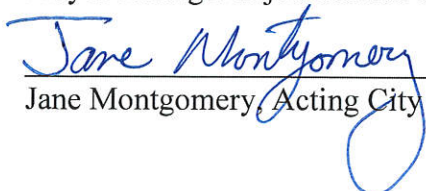
- Christmas Tree Lighting at 5:30pm on November 27, 2015;
- Storm related incidents;
- Relationship with the Fire Department;

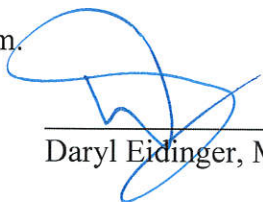
Assistant City Administrator Phillips informed Council that the Planning Commission recommendations regarding School District Impact Fees will be on next week's agenda.

Councilmember Christopherson requested that a discussion regarding fireworks be put on a future agenda. Mayor Eidinge indicated that it could be scheduled after the 1<sup>st</sup> of the New Year.

**4. ADJOURN**

Mayor Eidinge adjourned the meeting at 8:23 pm.

  
Jane Montgomery, Acting City Clerk

  
Daryl Eidinge, Mayor