

FILING OF APPEALS

Appeal of Director's Decision. Parties aggrieved by a decision of the Director of Community Development shall file a Notice of Appeal with the City Clerk within ten (10) days of the date of decision, or fifteen (15) days from the date of a SEPA threshold determination.

Appeal of Hearing Examiner's Decision on Applications. Parties aggrieved by a decision of the Hearing Examiner on applications shall file a Notice of Appeal with the City Clerk within ten (10) days from the date of issuance of the Examiner's decision.

Appeal of Hearing Examiner's Decision on Appeals. Parties aggrieved by the decision of the Hearing Examiner on an appeal shall apply to the Pierce County Superior Court for a Writ of Review within twenty (20) days from the date of the Examiner's decision.

Appeal of City Council Decision. Parties aggrieved by the decision of the City Council shall apply to the Pierce County Superior Court for a Writ of Review within fourteen (14) calendar days from the date of the Council's final action.

Notice of Appeal. Notice of Appeals shall be submitted to the City Clerk, along with the filing fee, and shall contain the following:

1. A heading in the words: "Before the Hearing Examiner, or City Council", whichever is appropriate;
2. A caption reading: "Appeal of" giving the names of all appellants participating in the appeal;
3. A brief statement setting forth the legal interest of each of the appellants;
4. A brief statement in concise language of the specific action protested, together with any material facts claimed to support the contentions of the appellant;
5. A brief statement in concise language of the relief sought and the reasons why it is claimed the protested action should be reversed, modified, or otherwise set aside;
6. The signatures of all parties named as appellants and their official mailing addresses; and
7. The verification (by declaration under penalty of perjury) of at least one appellant as to the truth of the matters stated in the appeal.

Public Hearing. Within ten (10) days of receiving the written appeal, the City Clerk will fix a date, time, and place for the hearing of the appeal. Such date will not be less than ten (10) days nor more than sixty (60) days from the date the appeal was filed. Written notice of the date of the hearing will be provided to each appellant by mailing such notice by first class mail, postage pre-paid, to the appellant at the address shown on the Notice of Appeal.

Failure of any person to file an appeal in a timely manner in accordance with the above shall constitute a waiver of such person's right to any administrative hearing and adjudication of the decision.

CITY OF EDGEWOOD
DEPARTMENT OF COMMUNITY DEVELOPMENT
2224 104th AVENUE EAST -- EDGEWOOD, WA 98372
253.952.3299

NOTICE OF APPEAL

File #: _____ Date Rec'd: _____ Rec'd By: _____ Receipt #: _____

1. BEFORE THE _____
(Hearing Examiner
or City Council)

2. APPEAL OF _____
(Please Print or Type
Names of all Appellants, _____
only one appellant is
required)

3. A BRIEF STATEMENT SETTING FORTH THE LEGAL INTEREST OF EACH APPELLANT.

4. A BRIEF STATEMENT, IN CONCISE LANGUAGE OF THE SPECIFIC ACTION PROTESTED,
TOGETHER WITH ANY MATERIAL FACTS CLAIMED TO SUPPORT THE CONTENTIONS
OF THE APPELLANT.

5. A BRIEF STATEMENT, IN CONCISE LANGUAGE OF THE RELIEF SOUGHT, AND THE
REASONS WHY IT IS CLAIMED THE PROTESTED ACTION SHOULD BE REVERSED,
MODIFIED, OR OTHERWISE SET ASIDE.

6. SIGNATURES OF ALL PARTIES NAMED AS APPELLANTS, AND OFFICIAL MAILING
ADDRESSES. (Attach additional sheet if necessary.)

X _____	X _____
_____	_____
_____	_____

X _____	X _____
_____	_____
_____	_____

7. SIGNATURE OF AT LEAST ONE APPELLANT DECLARING UNDER PENALTY OF PERJURY
THE TRUTH OF THE MATTERS STATED IN THE APPEAL.

X _____ **DATE :** _____

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public in and for the State of
Washington, residing at _____