



**City of Edgewood**  
 2224 104<sup>th</sup> Avenue East  
 Edgewood, WA 98372-1513  
 Phone: 253-952-3299  
 Fax: 253-952-3537

Date Paid: \_\_\_\_\_

Receipt # \_\_\_\_\_

## Park Facility Reservation

Name of Organization/Group \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell Phone ( ) \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Date of Event \_\_\_\_\_  9 a.m. – 2 p.m.  3 p.m. – 8 p.m.

### FEES

Resident	Non Resident
\$30 per block of time	\$50 per block of time

The undersigned hereby applies to the City of Edgewood for the use of the above facilities and agrees to abide by all ordinances, policies and rules and regulations which may apply. The applicant shall indemnify and hold harmless the City of Edgewood, its elected and appointed officials, its employees and agents from and against any and all claims, demands, suits, action, payments, and judgements as a result of injury or death of any person or property damage to any property sustained by applicant or any other persons which arises from or in any manner grow out of any act or omission on or about said facility by applicant, its agent, guests, or employees, in the execution of this rental agreement including any and all expenses, legal or otherwise incurred by the City or its representatives in the defense of any suit or claim. Such indemnity shall not include claims arising as a result of sole negligence of the City of Edgewood its elected and appointed officials, its employees and agents.

**Edgewood Municipal Code Chapter 12.10.010 (see Pierce County Code 14.08.130)**

**I have read and agree with all rules and regulations stated below.**

**Signature of Responsible Party:** \_\_\_\_\_ **Date:** \_\_\_\_\_

#### General Information and Policies

1. This reservation form authorizes the designated group use of the facility indicated. The person in charge must have this form in their possession during the event.
2. The park closing times are posted at the park. (sunrise to sunset)
3. You are responsible for your own set-up and clean-up. You acknowledge that you have seen the shelter area that you are reserving and are familiar with its overall condition. You are aware that due to the efforts of rain, wind, nature and/or other park patrons, the outdoor facilities may not be as clean when you arrive as when routine maintenance was completed.
4. When your reservation time has ended, please make sure the area is cleaned up and that you leave on time, as other groups may have the shelter reserved.
5. Remove table covers, tape and any cooking oil or grease from tables and grills. Do not use nails or staples on tables. Wipe grills while still warm and extinguish charcoal coals. Do not cook on tables. Remove full garbage bags from the garbage cans, tie and place in dumpster in the parking lot. Replace garbage bags (extra bags inside cans).
6. The display or consumption of alcoholic beverages is prohibited in all parks and picnic facilities.

7. Parking is limited. We encourage your group to carpool. Overnight parking is not permitted at any park site. To guarantee availability, the use of the ball field should be reserved through the City by calling 253.952.3299.
8. Do not tamper with sprinklers, fountains, circuit breakers, light plugs or rest room fixtures.
9. Do not climb on fences, tables, grills, fountains, backstops, trees, picnic shelters, monuments.
10. Do not play on muddy ball fields, remove wood chips from play areas or put wood chips in or on play equipment, picnic shelters, or rest rooms.
11. All pets are required to be on a leash when in the park. Owners are required to clean up pet waste.
12. Horses are not allowed in the park.
13. Fireworks, firearms, and weapons are not permitted in any park.
14. Trees, shrubs, ferns, plants, flowers or other natural habitat are not to be removed from any park.
15. Use of any loudspeaker or mechanical means of amplification may not be heard over 20 feet from the source.
16. Golfing is prohibited.
17. Vandals will be prosecuted.
18. Other restrictions may apply.

Please do your part in obeying park rules and respecting the rights of other park users. Obeying the rules listed above and those rules posted in the park will make everyone's park experience enjoyable.

If you have any questions regarding activities you are planning for your event, please contact Communications Coordinator Jill Schwerzler-Herrera at 253.952.3299 or by email at [jill@cityofedgewood.org](mailto:jill@cityofedgewood.org).

Edgemont Park: 11001 24<sup>th</sup> Street East

Nelson Nature Park: 2228 118<sup>th</sup> Avenue East

Nelson Farm Park: 11912 18<sup>th</sup> Street East