



Helping businesses save money and energy.

### Energy \$mart rebates offer up to \$1,500 per business!

- Energy \$mart will match 100% of PSE's rebates for a maximum of \$1,500 per business on all projects except lighting rebates.
- For lighting rebate projects, Energy \$mart will match 100% of PSE's rebate for a maximum of \$500 per business.

*Funding is limited. We recommend applying for pre-authorization before beginning work by completing this form*

## HOW TO RECEIVE A REBATE

### Step 1. Choose your business energy efficiency project

Choose an energy efficiency project or equipment eligible for PSE business rebates to meet your business's need. For a list of current PSE rebates and approved energy-efficient equipment, go to

<http://www.pse.com/SOLUTIONS/FORBUSINESS/Pages/comRebates.aspx>

### Step 2. Submit application materials for pre-authorization

Edgewood will work with you and PSE to review and verify your application. All projects must be eligible for PSE rebates to receive Energy \$mart rebates. Rebates are guaranteed only on pre-authorized projects and only if projects are completed or equipment is purchased within 90 days of receiving approval.

#### For rebates that require PSE pre-authorization (most lighting and HVAC projects)

- Complete and submit all application materials required by PSE to both PSE and the City of Edgewood. Also complete and submit this business rebate application to Edgewood. Edgewood will pre-authorize your rebate after PSE pre-approves your project.

#### For equipment rebates where PSE provides a list of approved products (such as for commercial kitchen equipment, refrigerators and freezers, and clothes washers)

- Make sure your equipment is eligible for a PSE rebate. For a list of approved products, go to <http://www.pse.com/SOLUTIONS/FORBUSINESS/Pages/comRebates.aspx>.
- Complete and submit the Energy \$mart rebate application to the City of Edgewood.

#### For all other rebates

- Pre-authorization is not available, but you can still receive an Energy \$mart rebate if your project is approved by PSE. Complete your project, then submit an application in Step 4.

### Step 3. Complete your project

All installations must be completed within 90 days of receiving approval. Contact Edgewood if a delay becomes apparent.

### Step 4. Submit completion paperwork and receive your rebates

To receive both your PSE and Energy \$mart rebates, submit PSE's rebate completion paperwork and application materials (with receipts and invoices) to both PSE and the City of Edgewood.

#### For rebates that require PSE pre-authorization

- Once PSE confirms installation, approves the completion paperwork, and releases its rebate, Edgewood will also send you your Energy \$mart rebate payment.

#### For equipment rebates where PSE provides a list of approved products

- After Edgewood reviews your application and confirms product installation, the City will send you your Energy \$mart rebate payment.

#### For all other rebates

- Also submit the Energy \$mart business rebate application to the City of Edgewood.
- If Energy \$mart funds remain, once PSE approves your project and releases its rebate, Edgewood will also send you your Energy \$mart rebate payment.



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### PROJECT/BUSINESS INFORMATION

#### Business Contact Information

Business Name: \_\_\_\_\_

Project/Business Address: \_\_\_\_\_, Edgewood, WA 98372

Electric Meter or PSE Account # (to confirm project approval by PSE): \_\_\_\_\_

Business Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone \_\_\_\_\_ Email (for notification): \_\_\_\_\_

#### Project Information

PSE business rebate you are applying for: \_\_\_\_\_

Brief project description: \_\_\_\_\_

Estimated <b>lighting</b> project cost \$ _____	Estimated <b>non-lighting</b> project cost \$ _____
Estimated PSE <b>lighting</b> rebate \$ _____	Estimated PSE <b>non-lighting</b> rebate \$ _____

#### Rebate Procedure

- For rebates that require PSE pre-authorization (most lighting and HVAC rebates):**
- **For pre-authorization**—Submit this application to Edgewood prior to commencing work and attach PSE’s pre-authorization package; at the same time submit PSE pre-authorization package to PSE.
  - **To receive a rebate**—After completing work, submit PSE’s completion paperwork (including invoices or receipts) to Edgewood and PSE. Only pre-authorized projects are guaranteed payment.

- For equipment rebates where PSE provides a list of approved products (available on PSE website):**  
<http://www.pse.com/SOLUTIONS/FORBUSINESS/Pages/comRebates.aspx>
- **For pre-authorization**—Submit this form to Edgewood after completing the table below; ensure the proposed product(s) are eligible for PSE rebates. (*Attach extra sheets as needed.*)
  - **To receive a rebate**—After purchasing the product, submit PSE’s rebate application (with invoice or receipts) to Edgewood and PSE. Only pre-authorized projects are guaranteed payment.

Type of equipment	Manufacturer	Model Number	# of units

- For all other PSE business rebates:**
- **Pre-authorization is not available**, but you can still receive an Energy \$mart rebate if your project is approved by PSE.
  - **To receive a rebate**—After completing your project, submit this form to Edgewood and attach your PSE rebate application package (including invoices or receipts); at the same time, submit your PSE rebate application package to PSE. If funding is available, your project can still receive an Energy \$mart rebate.



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### AGREEMENT BETWEEN BUSINESS AND CITY OF EDGEWOOD

By signing below, the business agrees to comply with all applicable State and Local electrical codes and permitting requirements. The business also agrees that all hazardous waste is to be properly disposed of in accordance to State and Federal guidelines. The City of Edgewood has not and will not make any promise, warranty, or representation with respect to any savings in energy consumption as a result of the project. The City of Edgewood also makes no warranty, of any kind whatsoever, including, without limitation, of the product and work conducted in this project. Under no circumstances will the City of Edgewood be liable for indirect, special consequential punitive or exemplary damages. Any contract or communication between any contractor and any customer is exclusively between those parties. The business gives Puget Sound Energy permission to release to the City of Edgewood information pertaining to this rebate-funded project.

Signature of Business Owner/Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

### PROJECT REQUIREMENTS

Funding is limited, and rebates will be distributed on a first-come, first-served basis. To receive Energy \$mart rebates from Edgewood, projects must meet all the following requirements:

- Businesses receiving rebates must be located within Edgewood city limits and possess a current business license from the City of Edgewood.
- Swimming pools, gambling establishments, aquariums, zoos, or golf courses are not eligible (due to federal funding requirements).
- Projects must be eligible for PSE business rebates.
- Funding is limited, so we recommend applying for a rebate from Energy \$mart prior to starting work.
- The maximum amount any business can receive is \$1,500.
  - Energy \$mart will match 100% of PSE's rebates for a maximum of \$1,500 per business on all projects except lighting rebates.
  - For lighting rebate projects, Energy \$mart will match 100% of PSE's rebate for a maximum of \$500 per business.
  - When combined, the PSE and Energy \$mart rebates cannot exceed total project cost.

### Questions and Completed Applications

**Please direct questions and completed Energy \$mart business rebate applications to:**

**MAIL:** Eric Phillips – Edgewood Energy \$mart | 2224 104th Ave E | Edgewood WA 98372

**EMAIL:** Eric@CityofEdgewood.org

**PHONE:** (253) 952-3299