

# RIGHT-OF-WAY PERMIT



**Public Works Department**  
 2224 104th Ave E  
 Edgewood, WA 98372  
 253.952.3299  
 permits@cityofedgewood.org

**PERMIT NUMBER:**

**EXPIRATION DATE:**

ACTIVATION DATE:

\*\*PERMIT VOID IF NOT ACTIVATED BY DATE ABOVE

**PERMITTEE**

COMPANY NAME: \_\_\_\_\_ FRANCHISED: \_\_\_ YES \_\_\_ NO

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**WORK PROPOSED**

SITE ADDRESS: \_\_\_\_\_

SECTION: \_\_\_\_\_ TOWNSHIP: \_\_\_\_\_ RANGE: \_\_\_\_\_

EST. WORKING DAYS: \_\_\_\_\_  
 EST. COMPLETION DATE: / /  
 UTILITY INSTALLATION: \_\_\_\_\_ FT.  
 EST. INTIAL PAVEMENT CUT  
 Length: \_\_\_\_\_  
 Width: \_\_\_\_\_

**WORK DESCRIPTION**

\_\_\_\_\_

**APPLICATION FEE:**  
 \$250.00

**PERMITTEE ACCEPTANCE** *The undersigned has read, understands and accepts the terms, conditions and fees set forth on this document*

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**FOR CITY USE ONLY**

**WORK PERMITTED**

\_\_\_\_\_

**WORK CONDITIONS**

- A Preconstruction meeting is required with owner/developer and all utilities
- Schedule a Preconstruction meeting with inspector before starting work
- Traffic Control Plan Required to be Submitted Plan must be signed by Preparer
- Road Closure Detour Plan
- Push utilities under the road
- Cut NO Pavement
- Provide Compaction Testing. 95% compaction with testing results required
- Provide CTB for backfill

**REQUIRED CONDITIONS**

- ✓ **Activate permit before the permit expiration date above.**
- ✓ Contact Traffic Signal Office at 253.531.6990 if digging within 500' of traffic signal.
- ✓ Notify the One Call Center at 800.424.5555 at least two business days before excavating.
- ✓ Notify WSDOT's utility locator at 253.548.2420 for work on Meridian Ave (SR 161).
- ✓ **Notify City Hall between 8:30 a.m. and 5:00 pm one business day prior to starting any work.**
- ✓ Notify when work is completed and prior to patch; Failure to do so may result in requirements to remove patches, paving, gravel backfill, etc to verify restoration completed per requirements.
- ✓ Comply with all of the attached conditions and provisions.
- ✓ Comply with the "Manual on Accommodating Utilities in Pierce County Right-of-Way," - Fourth Edition.
- ✓ Keep a copy of this permit and approved plans at the worksite at all times during construction

**CITY APPROVAL**

NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# RIGHT-OF-WAY PERMIT

## ESTIMATED ROAD CUT FEES

### BASE FEE

|                          |         |                |
|--------------------------|---------|----------------|
| ROAD CUT APPLICATION FEE | \$50.00 | <u>\$50.00</u> |
|--------------------------|---------|----------------|

### CUT FEES

#### CHIP SEAL STREET

|          |                  |   |          |   |           |
|----------|------------------|---|----------|---|-----------|
| < 180 sf | (LENGTH x WIDTH) | X | \$4.60   | = | <u>\$</u> |
| > 180 sf | (LENGTH ÷ 100)   | X | \$828.00 | = | <u>\$</u> |

#### FULL DEPTH AC OR CONCRETE STREET

|          |                  |   |            |   |           |
|----------|------------------|---|------------|---|-----------|
| < 960 sf | (LENGTH x WIDTH) | X | \$4.00     | = | <u>\$</u> |
| > 960 sf | (LENGTH ÷ 100)   | X | \$3,840.00 | = | <u>\$</u> |

#### 36 MONTH PAVEMENT CUT

|                  |   |        |   |           |
|------------------|---|--------|---|-----------|
| (LENGTH x WIDTH) | X | \$2.00 | = | <u>\$</u> |
|------------------|---|--------|---|-----------|

|                             |           |
|-----------------------------|-----------|
| <b>TOTAL ESTIMATED COST</b> | <u>\$</u> |
|-----------------------------|-----------|

## Conditions and Provisions

1. **Restoration Requirements:** *Unless otherwise directed or approved by the City Engineer or this Permit, the Permittee shall:*
  - a. **Trench:**
    - i. **Provide** at least 36 inches of cover over the top of any underground pipe or conduit installed in the City right-of-way (ROW) or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition). Cover is measured from the top of the pipe to the existing ground line.
    - ii. **Backfill** trenches in the pavement area with 3-inch minus gravel base compacted in 1-foot loose lifts to 95% maximum density or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
  - b. **Pavement:**
    - i. **Restore** all pavement cuts using Class ½ inch PG 64-22 Hot Mix Asphalt (HMA) or Portland cement concrete per Pierce County Utility Patch details PC.A7.1 and PC.A7.2, experienced personnel and adequate equipment or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
      - (a) **Meridian (SR161) Road restoration requirements**
        1. All transverse trenches must be t-patched. T-patch wings are ½ of trench width on either side of trench. T-patch wing cannot be less than 12 inches. Minimum t-patch width (wings plus trench) is 10 feet.
        2. Optional for Rapid Restoration - All trenches **MUST** be CDF filled (with weep holes to prevent damming effect) to last 6 inches. The last 6 inches is HMA. Plates on the roadway must be pinned and maintained to ensure safe traffic flow
        3. All seams/joints must be sealed.
        4. No longitudinal seams or joints along wheel paths.
        5. No feathered joints permitted, must be butt-joints.
        6. All longitudinal trenches, 50 feet or greater, will require a full lane width street overlay, lane stripe to lane stripe.
      - (b) **City Road restoration requirements**
        1. All transverse trenches must be t-patched. T-patch wings are ½ of trench width on either side of trench. T-patch wing cannot be less than 12 inches. Minimum t-patch width (wings plus trench) is 5 feet.
        2. Optional for Rapid Restoration - All trenches **MUST** be CDF filled (with weep holes to prevent damming effect) to last 4 inches. The last 4 inches is HMA. Plates on the roadway must be pinned and maintained to ensure safe traffic flow.
        3. All seams/joints must be sealed.
        4. No longitudinal seams or joints along wheel paths.
        5. No feathered joints permitted, must be butt-joints.
        6. On asphalt and concrete roadways, longitudinal trenches 50 feet or greater, will require full lane overlay.
        7. On rock and oil mat (chip seal) roadways, longitudinal trenches 25 feet or greater, will require full street width overlay.
        8. Bore pits in the roadway will be treated as:
          1. Bore pit holes less than 5x5 – restoration in accordance with transverse trench requirements
          2. Bore pit holes larger than 5x5 – restoration in accordance with longitudinal trench requirements
    - ii. **Place** either hot mix asphalt permanent patch or cold mix asphalt temporary patch immediately after backfilling any trench in the pavement area or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition)..
    - iii. **Replace** temporary patching with permanent patching within 30 working days after placing any temporary patching or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
    - iv. **Cut** pavement in rectangular or circular shapes, constructed to be parallel with and perpendicular to travelling lane or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
  - c. **Right-of-Way:**
    - i. **Remove** all rubbish and debris from the City ROW that was left due to the work.
    - ii. **Clean up** excavation and debris material concurrently with the burying operation whether by plowing or trenching. At no time shall there be debris and excavation material extending along a line for more than 500 feet or in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
    - iii. **Restore** ROW to original condition before the permitted work began.
    - iv. **Restore** disturbed roadway shoulder dressings in accordance with WSDOT Standard Specifications for Road, Bridge and Municipal Construction (latest published edition).
    - v. **Complete** all work within the indicated number of working days.
    - vi. **No stockpiling of materials** within City ROW.
    - vii. **No overnight storage of equipment** within City ROW.
2. **General Requirements:** *Unless otherwise directed or approved by the Engineer or this Permit, the Permittee shall:*
  - a. **Traffic Control:**
    - i. **Traffic Control Plans** are accepted and placed on file with the issued permit at the City Hall. The City will only accept

traffic control plans that are prepared in accordance with the latest edition of the "Manual on Uniform Traffic Control Devices" or in accordance with WSDOT Standard Plans Manual (latest published edition), stamped, dated and signed by a Licensed Professional Engineer with appropriate Traffic Engineering expertise and/or a Traffic Control Supervisor with valid certification. The City does **NOT** review nor approve the traffic control plans.

- ii. **Maintain** at least one lane of traffic at all times unless a road closure permit has been obtained.
- iii. **Place** traffic signs in accordance with the traffic control plans on file or in accordance with the "Manual on Uniform Traffic Control Devices" (latest published edition) or in accordance with WSDOT Standard Plans Manual (latest published edition) or as directed by the Traffic Control Supervisor.
- iv. **Erect**, maintain, and provide proper lighting on such barriers and warning signs during the progress of the work as may be necessary or as directed by the Traffic Control Supervisor for the protection of the traveling public.
- v. **Make** no excavation and place no obstacle within the limits of a City road in such a manner as to interfere with the travel over said road.
- vi. **Enforcement** of the traffic control is at the sole discretion of the City. Non-compliant traffic control per traffic control plans on file at the City and/or the absence of traffic control may result in immediate work zone shutdown and/or a misdemeanor citation from the City Police Department for working without traffic control.
- vii. **Signalized Intersection** requires the following:
  1. Uniformed police officer is required for all traffic control within signalized intersection
  2. Contact the Police Chief at 253-798-4961
- viii. **Road Closures** will require additional separate permit. Permit application is available from City Hall.

**b. Working Hours:**

- i. **Perform** the work only from 8:30 a.m. to 5:00 p.m. on non-holiday weekdays (except for Fridays 8:30 am to 12:00 pm), Monday through Friday, except for emergencies, or as otherwise approved by the Engineer. City holidays include January 1, 3rd Monday in January, 3rd Monday in February, last Monday in May, July 4, 1st Monday in September, November 11, 4th Thursday and Friday in November, and December 25. When a holiday falls on a Saturday or Sunday, the preceding Friday or the following Monday is observed, respectively.  
**Work Hours Exception** Meridian Ave E (SR 161) - One (1) lane closures restricted to the hours between 9:00 am to 3:00 pm; Two (2) lane (includes closure of center two-way-left-turn lane) closures restricted to the hours between 7:00 pm to 5:00 am
- ii. **Noise Variance** is required for work between 10:00 pm and 7:00 am except for emergencies. Noise variance is to be applied in writing through the City.
- iii. **"After-Hours Memorandum Agreement"** needs to be executed by the applicant to reimburse the City for any overtime costs incurred by the City for inspection of the work after before 8:30 am and after 5:00 pm.
- iv. **Request for working after hours** shall be submitted to the City approval ten calendar days prior to commencement of any scheduled after-hours work.

**c. Miscellaneous:**

- i. At the sole discretion of the Director, the Permittee may be required to **Provide** a performance bond in the amount determined by the Applicant's Engineer for the City's benefit to insure compliance with all terms and conditions of this Permit.
- ii. The Permittee may be required to **Provide** an insurance policy approved by the City of prior to starting the work.
- iii. The Permittee shall **Comply** with the latest edition of the Washington State Electrical Code, Washington State Department of Transportation Standards and Standard Specifications for Road, Bridge and Municipal Construction, Civil Aeronautics Administration specifications, and all other applicable laws and regulations.
- iv. **Perform** the Work with restoration in accordance with the provisions set forth in this Permit. Any portions and/or all of the permitted work not completed according to the provisions set forth in this Permit, the City may at the sole discretion of the Director elect to complete said work and pursue compensation from Permittee.
- v. **Final acceptance** is at upon satisfactory inspection and acceptance by the Director.

**3. Other Conditions**

- a. In accepting this Permit, the Permittee agrees to protect the City and hold it harmless from all claims, actions or damages of every kind a description which may accrue to or be suffered by any person or person, corporation or property by reason of the performance of any such work, character of materials used or manner or installation, maintenance and operation or by the improper occupancy of right-of-way or public place or public structure, and in case any suit or action is brought against said City for damages arising out of any of the above causes, the petitioner, his successors or assigns will upon notice to him/her or them of commencement of such action, defend the same at his or their own sole cost and expense and will satisfy judgment after the said suit or action shall have finally been determined if adverse to the City.
- b. If the work done under this Permit interferes with the drainage of the City roads, or causes damage, the Permittee shall wholly and at his/her own expense make such provision as the City Engineer may direct to take care of said drainage and/or damage.
- c. The City Engineer hereby reserves the right to order the change of location or the removal of any structure or structures authorized by this Permit, at any time. Said change or removal shall be made at the sole expense of the Permittee.
- d. All permitted changes, reconstruction or relocation by the Permittee shall be done in such manner as will cause the least interference with any City work. The City shall in no way be held liable for any damage to the Permittee by reason of any such work by the City, its agents or representatives, or by the exercise of any rights by the City upon the roads, streets, public places or structures in question.
- e. The Permittee recognizes and agrees that it is responsible for and will make at its own expense any changes that may be

required in the location of any utility constructed under this Permit due to any reconstruction, improvement, or maintenance of the roadway and/or other appurtenances including drainage facilities within the right-of-way and/or any damage that may be done within the roadway or right-of-way or user of the road that may in any way be attributed by the City Engineer to the utility installation or operation.

- f. This Permit or privilege shall not be deemed or held to be an exclusive one and shall not prohibit the City from granting other permits or franchise rights like or other nature to public or private utilities, nor shall it prevent the City from using any of its roads, streets, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.
- g. The City Engineer may revoke, annul, change, amend, amplify, or terminate this Permit or any of the conditions herein enumerated if Permittee fails to comply with any or all of its provisions, requirements and regulations as herein set forth.
- h. In accepting this Permit, the Permittee agrees that any damage or injury done to the property of the Permittee or any expense incurred by him/her through the operation of a contractor, working for the City, or of any City employee, shall be at the sole expense of the Permittee.

4. **Definitions**

- a. *Director* City of Edgewood Public Works Director or designee
- b. *Permittee* The party or parties to whom this permit is issued, or their successors and/or assigns.
- c. *City* *The City of Edgewood*
- d. *Work* *The work herein contemplated and approved by this Permit.*
- e. *TCS* *Traffic Control Supervisor with current certification.*

The undersigned has read, understands, and accepts the conditions of approval listed above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date