



City of Edgewood
Department of Community Development
2224 104th Avenue East
Edgewood, WA 98372-1513
Phone (253) 952-3299 Fax (253) 952-3537

**SHORT PLAT/SUBDIVISION
COMPLETE APPLICATION DOCUMENT CHECKLIST**
Per Edgewood Municipal Code (EMC) 18.40.150 (D)

A Pre- Application Meeting is required.

- 9 copies (including original) of completed application forms, signed by applicant. Must contain a detailed description of the proposed land use, impervious surface and a description of all existing and proposed improvements and easements.
- 9 copies of project plans or maps.
- 9 copies of preliminary plat land survey of the perimeter of the site.
- 9 copies (including original) of the SEPA Checklist.
- Other studies/materials demonstrating compliance with EMC.
 - 1 copy of the Critical Areas Checklist
 - 3 copies of Critical Areas Reports identified during Pre-Application Meeting or as shown on Critical Areas Checklist/Map.
 - 3 copies of Traffic Report or sight distance review.
 - Other documents identified during the Pre-Application Meeting (see Pre-App Mtg. Summary Letter)
- 1 copy of the completed and signed Certificate of Water Availability.
- 1 copy of the signed and approved and dated Tacoma-Pierce County Health department preliminary Short Plat/Subdivision application
- 3 copies of conceptual stormwater plans that meet minimum requirements outlined within the adopted 2005 Department of Ecology (DOE) SWMMWW with local amendments. (Check for reference to DOE Manual and EMC Title 13.05 in report.
- All fees associated with application.
- Electronic copies of all documents either on a CD or USB thumb drive

By signing below, you acknowledge that all requested documents have been provided with your application packet and are complete.

Signed _____ Dated _____