



**CITY OF EDGEWOOD  
SPECIAL COUNCIL MEETING MINUTES**

Tues., April 1, 2014 – 5:30 PM ♦ City Hall – 2224 104<sup>th</sup> Avenue East ♦ Edgewood, WA

---

 **CALL TO ORDER**

Mayor Eidinger called the meeting to order at 5:36 PM.

Mayor Eidinger led attendees in the pledge of allegiance.

**ROLL CALL**

**Present:** Mayor Daryl Eidinger, Deputy Mayor Steve Cope, Councilmember Donna O'Ravez, Councilmember Paul Crowley, Councilmember Luke Meyers, Councilmember Stephanie Shook, Councilmember Tyron Christopherson *arrived at 5:40.*

**Staff Present:** City Manager Mark Bauer, Assistant City Manager/Municipal Services Eric Phillips, Assistant City Manager/Administrative Services Debbie Zabell, Police Chief Ed Knutson, Senior Planner Kevin Stender.

**COUNCIL BUSINESS**

**A. INTRODUCTION OF COUNCILMEMBERS AND STAFF**

Council and staff provided a brief introduction of themselves to the group.

**B. COUNCILMEMBERS DESIRED ACCOMPLISHMENTS/GOALS**

Council discussed processes and procedures at Council Meetings noting the goal was to follow Roberts Rules of Order. The discussion included updating the Council Rules of Procedure.

Council discussed the importance of community outreach and communication with the citizens. The discussion also included how to get the community more involved with the City as well as councilmembers being more involved in community events.

Council discussed the need for development along the Meridian corridor as well and the importance of the Town Center Project. Council noted they would like to see an emphasis in this area.

**C. BREAK**

**D. REVIEW OF ROLES AND RESPONSIBILITIES**

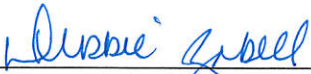
Council viewed an Association of Washington Cities presentation on the Roles and Responsibilities of Council.

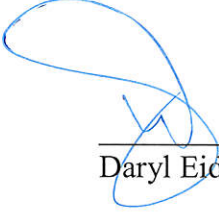
City Manager Bauer provided Council with the City of Edgewood Organization Chart as well as the Staffing Chart, noting the roles and responsibilities of the Council, City Manager and Staff. City Manager Bauer also noted specific State of Washington Codes the Council is bound to follow such as the Open Public Meetings Act, Public Records Requests and the Appearance of Fairness Doctrine.

*Due to a recording malfunction, the remainder of the meeting was not recorded.*

**ADJOURN**

Mayor Eidinger adjourned the meeting at 9:01 PM.

  
\_\_\_\_\_  
Debbie Zabell, City Clerk

  
\_\_\_\_\_  
Daryl Eidinger, Mayor



**CITY OF EDGEWOOD  
SPECIAL COUNCIL MEETING AGENDA**

Tues., April 1, 2014 – 5:30 p.m. ♦ City Hall – 2224 104<sup>th</sup> Avenue East ♦ Edgewood, WA

**NOTICE OF SPECIAL COUNCIL MEETING**

**PURPOSE:** The Edgewood City Council has scheduled a Special Meeting (Council Retreat) for Tuesday, April 1, 2014. The Special Meeting will involve the following agenda item(s):

**CALL TO ORDER**

Pledge of Allegiance  
Roll Call

**COUNCIL BUSINESS**

- A. Introduction of Staff and Councilmembers
- B. Councilmembers Desired Accomplishments (goals)
- C. Review of Roles and Responsibilities
  - 1. *Organizational Structure*
  - 2. *Council Role and Responsibilities*
  - 3. *Staff Role and Responsibilities*
- D. BREAK
- E. Council General Questions and Discussion
- F. Program of Work 2014
  - 1. *City Manager*
  - 2. *Administrative Services*
  - 3. *Municipal Services*
  - 4. *Police Services*
- G. Operational Status
  - 1. *Budget*
  - 2. *Projects & Programs*
  - 3. *Staffing*
- H. Other

The City Council may discuss other City business at the Special Meeting, but no final disposition regarding any matter will occur at the meeting except as indicated on this notice.

**ADJOURN – 9:00 p.m.**